

Attachment A

Participant Checklist

Although not exhaustive, this checklist can be useful in the search for people to enlist in the local initiative. Participants representing a broad cross-section of the community can play a significant role in addressing drug use and its consequences in your city.

The following sectors should be represented:

- treatment
- prevention
- schools
- coalitions
- elected officials
- law enforcement
- data research and evaluation
- business
- faith community
- youth
- parents

What individuals or groups should be asked to participate?

- treatment
 - heads of major treatment provider networks
 - major treatment providers
 - department(s) of health and public health
 - service providers in the Veterans Administration
 - administrators/contract managers for city's treatment providers
 - providers for homeless services
 - Weed & Seed programs
 - drug courts (judges or coordinators)
 - faith-based providers
 - recovery support networks
 - child welfare agencies
- prevention
 - parent education programs
 - programs for youth and families at risk
- schools
 - school board president
 - school district superintendent

- after-school programs
 - Parent Teachers Association president
 - local Student Assistance Program (SAP) coordinator
- ☐ coalitions
- prevention
 - treatment
 - faith-based
 - law enforcement
- ☐ elected officials
- mayor's office
 - drug court judges
 - city council/county commission members
- ☐ law enforcement
- HIDTA (High Intensity Drug Trafficking Area) officials
 - police chief or sheriff
 - Drug Enforcement Administration representative
 - attorneys (U.S., State, district, county, city)
 - DUI/DWI program coordinators
 - parole and probation coordinators
- ☐ data research and evaluation
- researchers at local college or university
 - local CEWG (Community Epidemiology Work Group) representative
 - DAWN (Drug Abuse Warning Network) coordinator at hospital
- ☐ business
- Employee Assistance Programs (EAP) of major local organizations
 - one-stop career centers
 - chambers of commerce
 - philanthropic and charity organizations (i.e., foundations)
- ☐ faith community
- local religious leaders
 - representatives from faith-based organizations
- ☐ youth
- ☐ parents

From: CITIES WITHOUT DRUGS, The 'Major Cities' Guide to Reducing Substance Abuse in Your Community
 OFFICE OF NATIONAL DRUG CONTROL POLICY
 NOVEMBER 2005