Attachment A

Participant Checklist

Although not exhaustive, this checklist can be useful in the search for people to enlist in the local initiative. Participants representing a broad cross-section of the community can play a significant role in addressing drug use and its consequences in your city.

The following sectors should be represented:

- treatment
- prevention
- schools
- coalitions
- elected officials
- law enforcement
- data research and evaluation
- business
- faith community
- youth
- parents

What individuals or groups should be asked to participate?

- treatment
  - heads of major treatment provider networks
  - major treatment providers
  - department(s) of health and public health
  - service providers in the Veterans Administration
  - administrators/contract managers for city’s treatment providers
  - providers for homeless services
  - Weed & Seed programs
  - drug courts (judges or coordinators)
  - faith-based providers
  - recovery support networks
  - child welfare agencies

- prevention
  - parent education programs
  - programs for youth and families at risk

- schools
  - school board president
  - school district superintendent
- after-school programs
- Parent Teachers Association president
- local Student Assistance Program (SAP) coordinator

- coalitions
  - prevention
  - treatment
  - faith-based
  - law enforcement

- elected officials
  - mayor’s office
  - drug court judges
  - city council/county commission members

- law enforcement
  - HIDTA (High Intensity Drug Trafficking Area) officials
  - police chief or sheriff
  - Drug Enforcement Administration representative
  - attorneys (U.S., State, district, county, city)
  - DUI/DWI program coordinators
  - parole and probation coordinators

- data research and evaluation
  - researchers at local college or university
  - local CEWG (Community Epidemiology Work Group) representative
  - DAWN (Drug Abuse Warning Network) coordinator at hospital

- business
  - Employee Assistance Programs (EAP) of major local organizations
  - one-stop career centers
  - chambers of commerce
  - philanthropic and charity organizations (i.e., foundations)

- faith community
  - local religious leaders
  - representatives from faith-based organizations

- youth

- parents

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